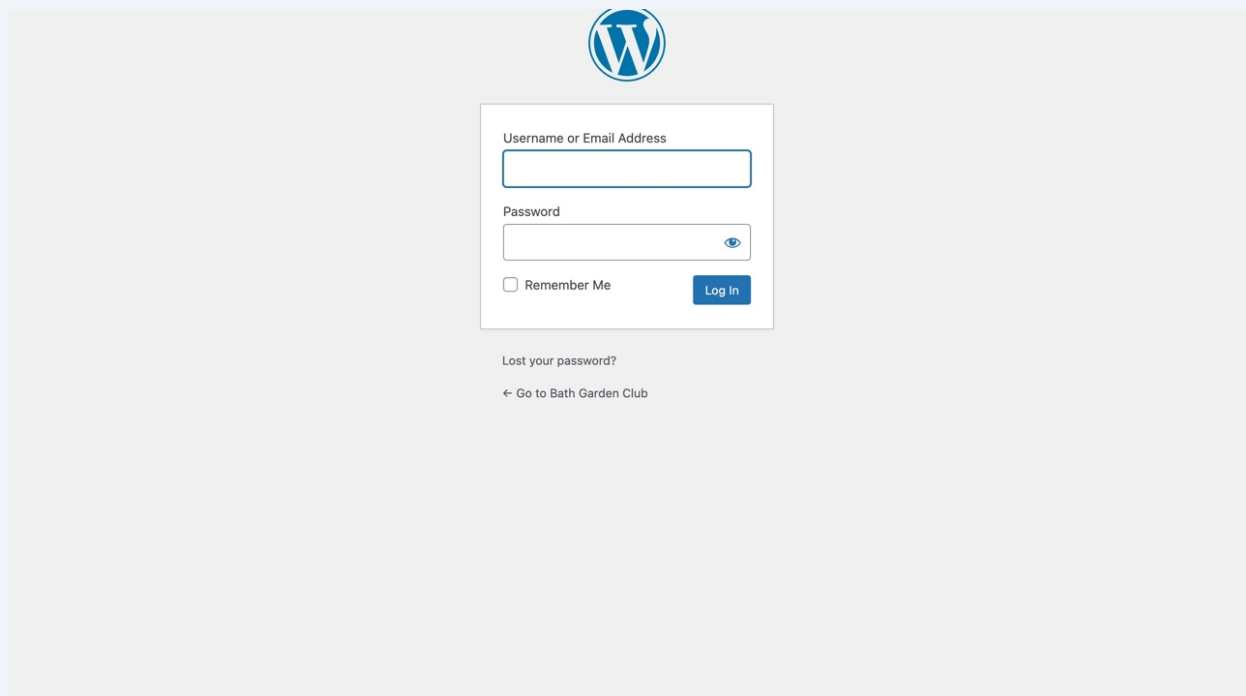


How to Log In to Your Website

These instructions show you how to log in to your WordPress admin area to manage your website content.

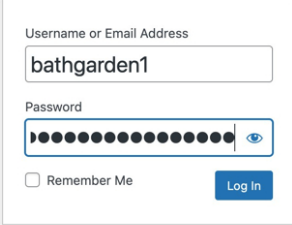
- 1 Navigate to www.bathgardenclub.org/admin



The image shows the WordPress login interface. At the top center is the WordPress logo. Below it is a white login box with a light gray border. Inside the box, there are two input fields: 'Username or Email Address' and 'Password'. The 'Password' field has a small eye icon to its right. Below the 'Password' field is a checkbox labeled 'Remember Me'. To the right of the checkbox is a blue 'Log In' button. Below the login box, there is a link that says 'Lost your password?' and a link that says '← Go to Bath Garden Club'.

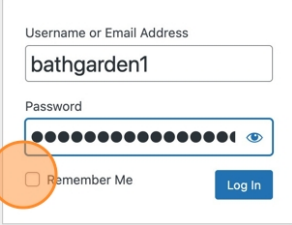
2 Enter your **username** - OR - **email address**...

...and **password** provided by your web administrator.



The image shows the WordPress login interface. At the top center is the WordPress logo. Below it is a white login box. Inside the box, the 'Username or Email Address' field contains the text 'bathgarden1'. The 'Password' field is filled with black dots and has a small eye icon to its right. Below the password field is a checkbox labeled 'Remember Me' which is currently unchecked. To the right of the checkbox is a blue 'Log In' button. Below the login box, there is a link 'Lost your password?' and a link '← Go to Bath Garden Club'.

3 You can check **"Remember Me"** if you want to stay logged in on your device.



This image is identical to the one above, showing the WordPress login form with the username 'bathgarden1' and a masked password. In this version, an orange circle is drawn around the 'Remember Me' checkbox, which remains unchecked. The 'Log In' button and the links 'Lost your password?' and '← Go to Bath Garden Club' are also visible.

4

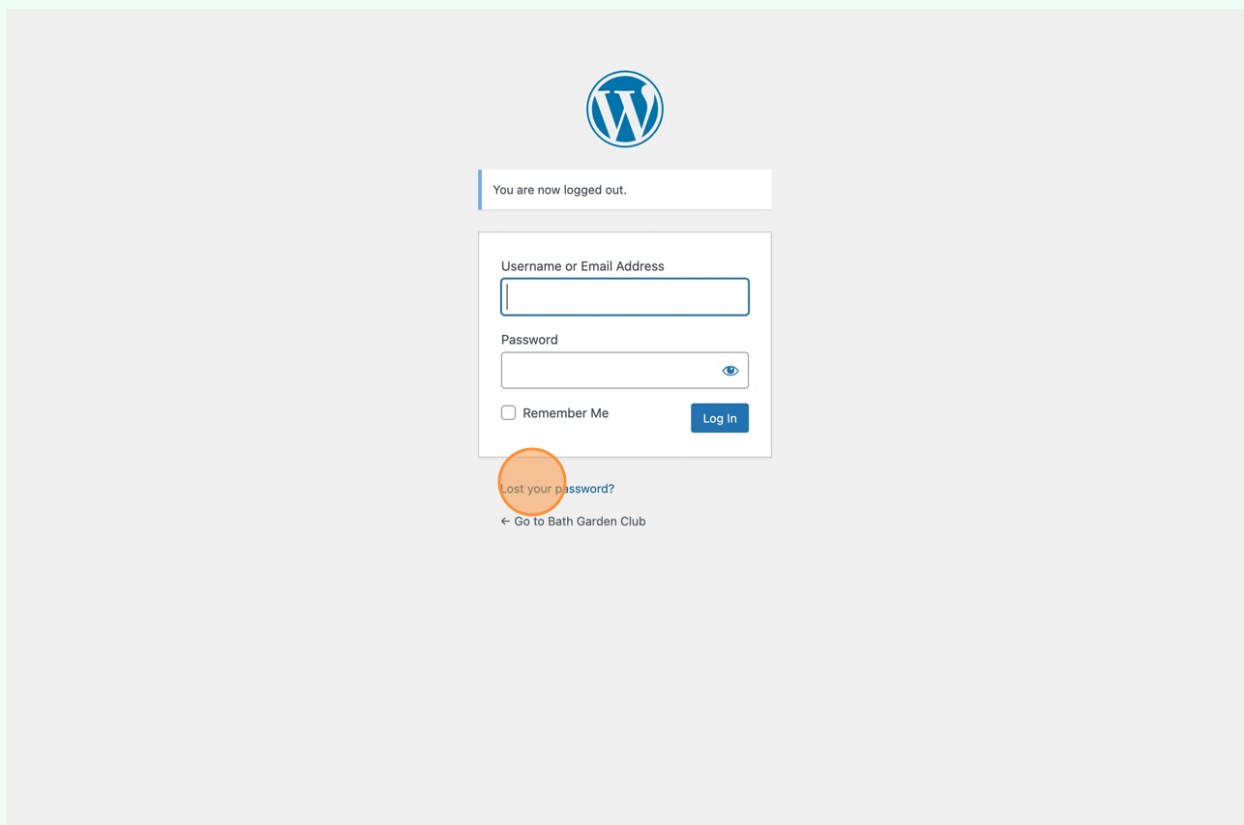
Click the **Log In** button to access your WordPress dashboard. If your login details are correct, you'll be redirected to the admin area.



The image shows the WordPress login interface. At the top is the WordPress logo. Below it is a login form with the following elements: a text input for 'Username or Email Address' containing 'bathgarden1', a password input field with masked characters and a visibility toggle, a checked 'Remember Me' checkbox, and a 'Log In' button which is highlighted with an orange circle. Below the form are links for 'Lost your password?' and '← Go to Bath Garden Club'.



Forgot your password? Click **“Lost your password?”** and you'll be prompted to enter the email address that a password reset should be sent to.



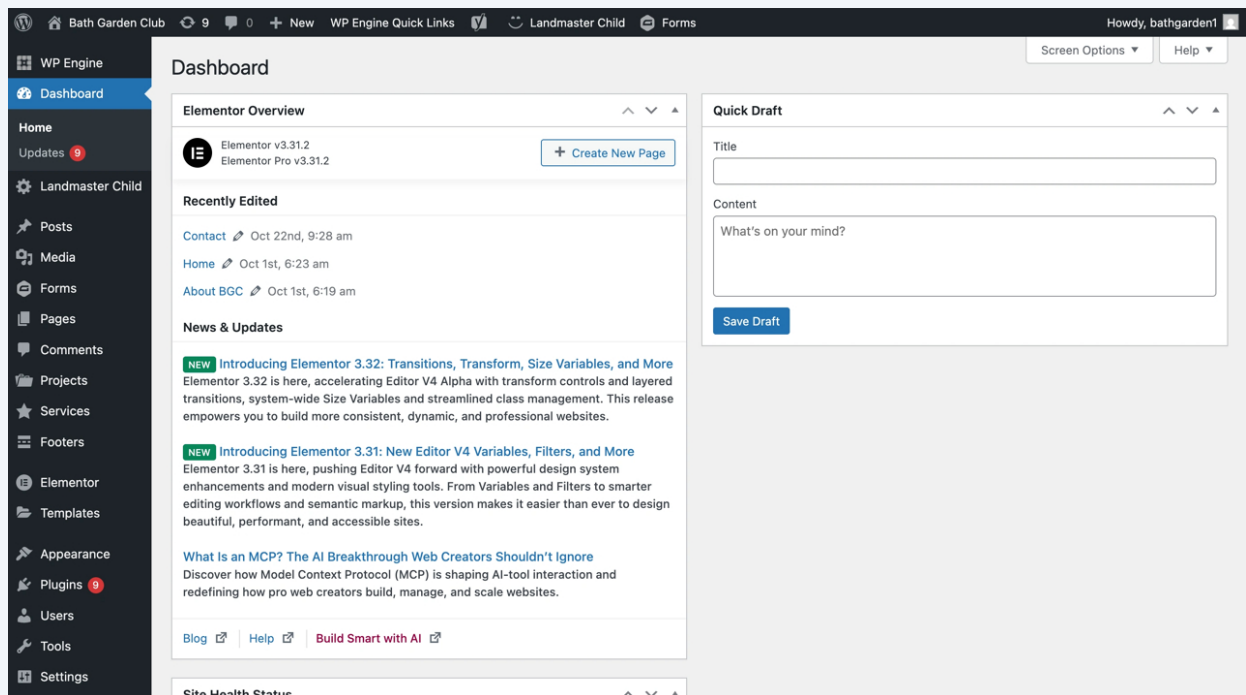
The image shows the WordPress login interface after a user has been logged out. A message 'You are now logged out.' is displayed at the top. Below it is the login form, which is identical to the one in the previous image, but the 'Log In' button is not highlighted. Instead, the 'Lost your password?' link below the form is highlighted with an orange circle. The 'Remember Me' checkbox is now unchecked. The '← Go to Bath Garden Club' link remains at the bottom.

You're In!

5

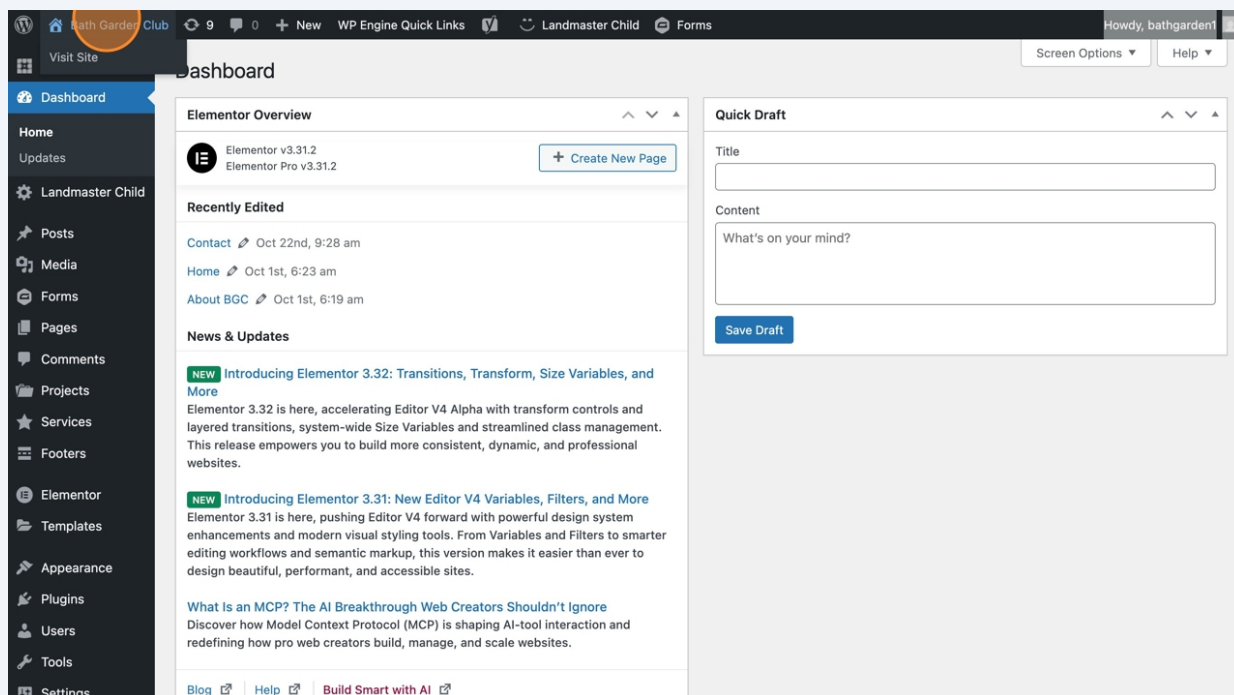
You've successfully logged in to your WordPress website. From here, you can start updating content, adding gallery images, or exploring other how-to guides.

Once logged in, you'll immediately see the **Dashboard** — your website's main control panel.



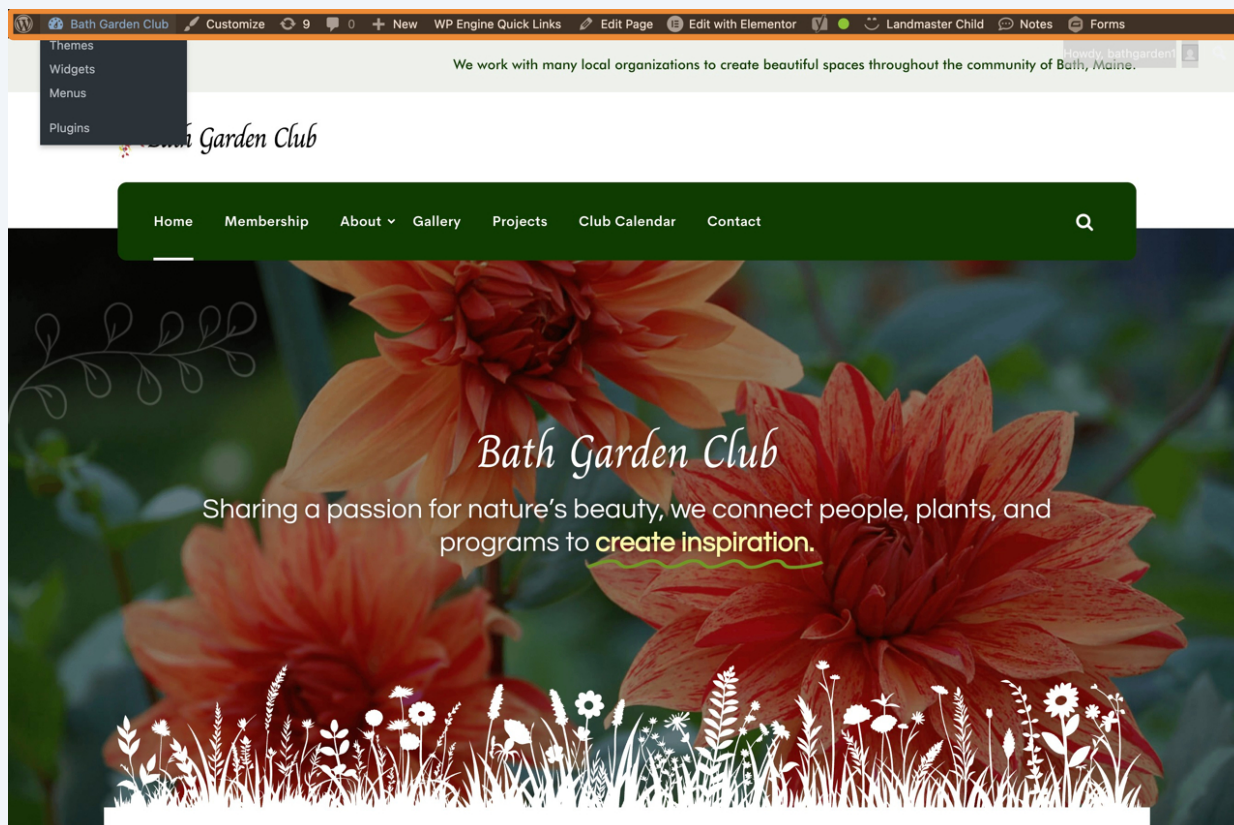
6

This view is called the backend, but most edits to your site can be made from the frontend. You can **view the frontend** of your site by clicking on your site name in the top-left corner.



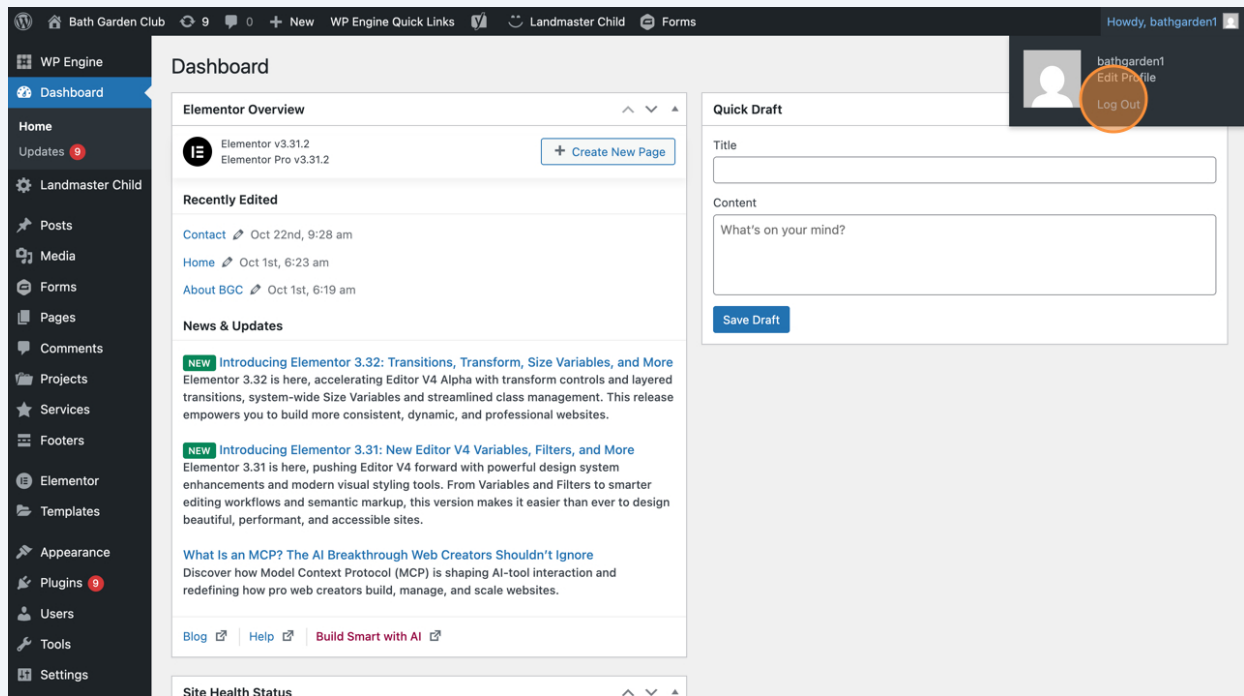
7

Since you're logged in, a **black admin bar** is now visible at the top of every page. You'll use this bar tool to make edits (we'll cover how in other guides).



8

When you're done making edits, hover over your username in the top-right corner and click **Log Out** to securely exit your admin account.



Still having trouble? Contact your Digital Canvas support team!